



October 2016

Dear Parent/Carer

## **Houses of Parliament Visit - 17<sup>th</sup> October 2016**

I am pleased to let you know that on **Monday October 17<sup>th</sup> 2016**, Finham Park 2 will be running an educational trip to the Houses of Parliament, London. This is an exciting opportunity for pupils to broaden their knowledge of British Politics and History. Whilst there students will:

- Experience a guided tour of both houses.
- Experience a session on how laws are made
- Potentially see a parliamentary session in progress.
- Explore the surrounding area on a tour on a walking tour.

Students will arrive at school at the normal time, and the coach will depart at 9am. We will return to school at approximately 7pm (traffic dependent)

Due to time constraints in London, students are required to bring in a packed lunch. The options are:

- a) Students bring their own packed lunch.
- b) Order a packed lunch from our school canteen and have their account debited. Form attached to be completed and funds must be available on their dinner account.
- c) Free school meal pupils, please complete the attached form.

This trip will be open to all year 8 pupils, though there are only 60 places. In the event that we have more than 60 students that want to attend, names will be drawn out of a hat.

In order to fund this trip, we ask for a contribution of **£13.00** (non-refundable) towards coach fees. Unfortunately without such a contribution, this trip would be unable to run.

If your child is interested in participating in this visit, please return the attached slip with a payment of £13.00 (non-refundable) by cheque or via Parentpay ([www.parentpay.co.uk](http://www.parentpay.co.uk)) by Wednesday 5<sup>th</sup> October 2016 at the latest to Finham Park 2 student services. (Please sign in paperwork and payment into the FP2 student services office ensuring your child's name/mentor group and trip name is on the envelope).

**Finham Park 2 is a cashless school and cannot accept any payments in cash. This money is non-refundable.**

Occasionally, a surplus may be generated on the direct cost of school trips and any surplus generated on this trip less than £5 per student will be transferred into school funds and used for educational purposes, any surplus greater than £5 per student will be returned to the parents/guardians.

In accordance with the School's Charging and Remission Policy, Parents are invited to make a voluntary contribution for **£13.00** towards the cost of the visit. However, if sufficient funds are not generated, then it may not be possible for the visit to take place.

A Peach form should have been completed by Parent/Guardian at the start of the academic term. (Please note: Students will not be allowed to go on this trip without this being returned/signed).

If you have any further queries regarding this trip, please contact me.

Many thanks

Mr Ludgate (Leader of Humanities, FP2) [m.ludgate@finhampark2.co.uk](mailto:m.ludgate@finhampark2.co.uk)