



RPlester/FP2/Transition 2016
May 2016

Dear Parents/Carers

Coming to Finham Park 2

As promised I write with further details about your child's joining us at Finham Park 2 and some important requests for information from you.

New Year 7 Parents' Afternoon

We would like to invite you to have tea and cakes with us at Finham Park School, Green Lane, on **Thursday 23 June 4:30–6:00pm**, to give you to opportunity to speak with Mr Plester, Headteacher and meet the Finham Park 2 staff. This will also enable you to meet other new parents and for the children to meet each other.

Mrs Brake (Assistant Headteacher) and I will also be there, not only to join in the fun, but to help with any questions you may have and hopefully be able to alleviate any concerns your child, or you may have about the transition to Finham Park 2.

Parking will be available on site and staff will be on hand to give you directions in school.

Please confirm your attendance by completing and returning the 'New Parents Reply Sheet' to Mrs Lesley Rose at Finham Park 2 by **Friday, 27 May 2016**.

Daytime Visit by New Students

All new Year 7 students will be attending an induction day on **Wednesday, 6 July from 8:40am until 3:15pm**.

Students will need:

- To bring a packed lunch, or alternatively money for use of the canteen facilities (£3.00 would be sufficient). Once they start school in September they will then use our cashless system.
- To wear appropriate clothing as school uniform is *not required* for the day's visit.
- To bring a pen, pencil and notebook with them.
- To bring a reading book.

Evening Meeting for Parents of New Year 7 students

At **6:30pm on 6 July** we would like to invite you to a meeting for all new Year 7 parents in the Sports Hall at Finham Park School, Green Lane. This will be another opportunity to meet the Leadership Team as well as some teaching staff and to share important information with you. Your son/daughter do not need to attend this meeting as they will receive all the information they require during the day.

Modern Foreign Language Classes

In Modern Foreign Languages we offer French and Spanish at Key Stage 3. One half of the year group studies Spanish and the other half French. Both languages have the same amount of teaching time. Your child will be allocated to one of these languages. If you have a particular preference for either French or Spanish, you are requested to put this in writing to Mrs L Rose, by Friday 20 May, outlining the reasons for this preference and we will endeavour to meet such requests as far as possible.



Road Safety

Coventry's Road Safety Officer has asked us to remind you of her particular concerns with Year 6 groups and road safety in relation to transfer to secondary schools. We would ask you to assist us by helping your child to plan a safe route to school and by reminding your child of the usual road safety rules.

School Uniform

We have attached to this letter a copy of the school's requirements on uniform and ask for your support with this.

Information to help us

Please could you complete and return to us the three sheets which accompany this letter:

1 New Parents' Return Sheet :

Please could you confirm:

- (i) your attendance to the New Parents' Afternoon Tea on Thursday 23 June;
- (ii) your attendance to the New Parents' Evening on 6 July;
- (iii) whether or not your child currently takes instrumental lessons at school and wishes to continue with these when (s)he come to Finham Park 2;
- (iv) if your child does not currently take instrumental lessons at primary school but you would like him/her to start lessons on an instrument at Finham Park 2.

2 Student Confidential Information Form : To ensure that we are able to keep accurate records please complete the attached Student Confidential Information Sheet, including your mobile phone number and e-mail address.

3 Consent for the use of images in school : To enable us to photograph or make recordings of your child, a record of your permission being granted is required, in accordance with the Data Protection Act 1998. Please sign and delete as appropriate.

THESE FORMS SHOULD BE RETURNED TO US AS SOON AS POSSIBLE AND NO LATER THAN BY FRIDAY, 27 MAY 2016.

Many thanks for your support.

We look forward to meeting you in the next few weeks.

Yours sincerely

Russell Plester
Headteacher



PLEASE RETURN BY HAND OR BY POST TO **MRS L ROSE** c/o
FINHAM PARK SCHOOL AS SOON AS POSSIBLE AND NO LATER THAN
BY FRIDAY, 27 MAY 2016

NEW PARENTS' REPLY SHEET

Student's Name :

Primary School :

1. **New Year 7 Parents' Afternoon Tea– Thursday, 23 June 2016**

I/We* will/will not* be attending the visit on Thursday 23 June, 4.30-6pm.

(* please delete as applicable)

2. **Evening Meeting for New Parents: Wednesday, 6 July 2016**

I/We* will/will not* be attending the meeting on 6 July.

(* please delete as applicable)

3. **Instrumental Lessons**

Either

My child presently has instrumental lessons on the (name of instrument)
and I wish these to continue at Finham Park 2.

Or

I would like my child to begin instrumental lessons on the (name of
instrument) when he/she joins Finham Park 2. (Parents completing this will be sent an
information pack by our Music Administrator)

Signed (parent/ carer).....

Date



Re: RPlester//FP2/Transition

May 2016

Dear Parents/ Carers

NEW YEAR 7 PARENTS AFTERNOON TEA – THURSDAY 23RD JUNE 2016

Staff and governors of Finham Park 2 would like to invite you to join us for tea and cake at Finham Park School, Green Lane on 23rd June 2016 4:30–6:00pm. This will enable you to meet our staff, to meet other new parents and for the children to meet each other.

Mrs Brake (Assistant Headteacher) and I will also be there, not only to eat some cake and join in the fun, but to help with any questions you may have and hopefully be able to alleviate any concerns your child, or indeed you may have about the transition into secondary school.

Parking will be available on site and staff will be on hand to give you directions in school.

Please confirm your attendance by completing and returning the 'New Parents Reply Sheet' to Mrs Lesley Rose at Finham Park School by **Friday, 27 May 2016**.

Yours sincerely

Russell Plester
Headteacher