



## **HOMEWORK POLICY**



## **THE PURPOSE OF HOMEWORK**

- **To encourage students to develop the skills needed for independent learning.**
- To develop self-discipline in work habits including working to deadlines
- To consolidate, reinforce and extend the skills, knowledge and understanding developed in the classroom.
- To enable classwork to concentrate on those activities requiring teachers' direct instruction, support or guidance.
- To open up areas of study or sources of information that are not accessible in the classroom.
- To enable students to meet the demands of GCSE assignments.
- To prepare students for school and public examinations.
- To encourage parents/carers to be involved in students' learning.

## **GUIDELINES ON THE SETTING AND MARKING OF HOMEWORK**

- The homework tasks set should be appropriate to the needs, age and ability of the students concerned.
- Where there is only one lesson a week homework will be set alternate weeks.
- Some departments may choose to set an extended piece of work which may be set across several weeks. In this case, the teacher must build in a regular checking mechanism to monitor progress to date with each student. Teachers must ensure that any extended project should be entered into the organiser each week.
- Where coursework is set, milestones must be explicitly identified by the teacher.
- Homework must be linked to the scheme of learning.
- Homework should be set during rather than at the end of the lesson.
- Students should always have more than one day to complete their homework (homework should not be set for the next day)
- Homework must be written or displayed on the board so students can copy the task accurately. Colleagues need to ensure that sufficient time is allowed for this to be carried out.
- Homework must be written down accurately in planners, with clear deadlines for completion, by all students.
- All revision homework must be written in planners.
- Teachers should set homework on FROG as an accurate record and provide the necessary resources for students to access outside of school.
- Homework must be completed to meet the deadlines set.
- Homework must be assessed as quickly as possible and returned to students with meaningful formative feedback as stated in the Marking Policy.



- Give stickers, feel good Friday calls, postcards and other praise as appropriate

## **HOMEWORK TASKS**

A variety of tasks should be set for homework. Departments should discuss suitable homework tasks and teams of teachers are encouraged to plan homework collaboratively. Tasks should be carefully differentiated to meet the learning needs of students but some homework may be common across specific sets/classes in a year group. Possible tasks might be:-

### **Research**

**Reading**

**Drawing**

**Interviews**

**Investigations**

**Listening**

**SAM Learning**

### **Designing**

**Simple experiments**

**Drafting**

**Revision**

**Library work**

**Learning**

**Cold Tasks**

### **Essay writing**

**Report writing**

**Model making**

**Projects**

**ICT applications**

**Preparation work**

**Hot Tasks**

- Teachers should, as far as possible, avoid setting homework which is finishing off tasks of work which should have been completed in the lesson.
- Some homework may be extended over several weeks.
- Students should always indicate which tasks in their exercise books are homework tasks by writing the word **Homework** in the margin and dating the work.

## **THE TIME TO BE SPENT ON HOMEWORK TASKS**

- Y7 and Y8 students should spend 45-90 minutes a day on homework.
- Y9 students should spend 1-2 hours a day on homework.
- Y10 and Y11 students should spend 1.5 to 2.5 hours a day on homework.
- Y12 and Y13 should students should be set 4 hours homework per single award subject each week. In addition, all non-timetabled periods at school should be devoted to private study/extension work.

## **PROCEDURES WHEN STUDENTS FAIL TO COMPLETE HOMEWORK**

- Homework must be completed on time.
- Failure to meet a homework deadline will result in a Homework Consequence. Students who persistently fail to submit homework will attend directed homework OOSHL (plus Monday and Friday after school if necessary)
- Valid reason for late homework must be supported by a letter from home and may or may not be approved.
- Subject teachers will involve Subject Leaders where students have failed to complete homework three times or the quality of homework causes concern.



- If a student persistently fails to complete homework to a suitable standard the Subject Leader will inform the parents.
- College Leaders should be involved if there is a pattern of lack of homework across several subjects

## **MONITORING AND EVALUATION**

- The primary responsibility for monitoring homework lies with the teacher who sets the homework.
- Mentors will also monitor that students have recorded homework in their planners. This will be checked on a weekly basis.
- Subject Leaders are also responsible for monitoring the quality, quantity, frequency and variety of homework set in their subject area. Departmental work scrutinies will support this. These should take place each term and outcomes should be relayed to the Leadership Team link person.
- College Leaders will be responsible for monitoring the overall effectiveness of the Homework Policy across the school. This will involve monitoring selected students, monitoring a year group, sampling exercise books and assignments and checking diaries. This monitoring will take place three times in an academic year.
- Subject Leaders, College Leaders and Leadership Team will review the Homework Policy annually. Parents may also be involved in such a review.
- Use of admin staff to monitor the implementation of the homework policy at least once per term.

## **KEY STAGE 3 (Year 7 and 8) TARIFF**

Mathematics, English and Science- 45 minutes per week. This may be either 1 longer activity or 2 shorter activities.

Humanities in year 7 or History/Geography/RE in years 8 and 9- 30 minutes per week

Art, Technology and Modern Foreign Languages- 30 minutes homework per week

Music, Drama and IT 1x 30 minute homework per fortnight.

## **KEY STAGE 4 (GCSE / Level 2 subjects) TARIFF**

Mathematics, English and Science 2 or 3 pieces of homework per week; or 1 longer piece, to reflect the needs of the scheme of learning.

RE and IT 1 piece of homework per week

Option subjects 1 or 2 pieces of homework per week

Each piece of homework is expected to be approximately 40 minutes



The demands of the examination specification may mean that homework is set on a more flexible basis at key points in Key Stage 4, with some shorter pieces of work and some extended tasks that are spread over several weeks.

## **POST 16 TARIFF**

Post 16 students have varied timetables and homework should reflect the individual learning programme of each student. There are high expectations in terms of lesson preparation and research and homework, independent work and coursework deadlines will be set by the individual teacher.

For each level 3 course students should spend 4 hours per week.

For GCSE resit courses, students should spend 2 hours of homework and independent study each week.

## **Policy Summary**

- ✓ Set regular homework
- ✓ Log it on Frog
- ✓ Set it at the start of the lessons, write it on the board
- ✓ Check a sample of planners to see if it is written in correctly
- ✓ Give choice and differentiate homework
- ✓ Don't set for the next day
- ✓ Give quick feedback
- ✓ Contact home if there are issues with non- completion



## HOMWORK POLICY

Written by

M Gaynon reviewed by R Plester

Date:

September 2012

Reviewed:

June 2015, 16, 17

Next review date:

June 2018

Approved by Governors:

Signed:

A handwritten signature in black ink, appearing to be 'R. Plester', written over a faint dotted line.

**Headteacher**

**Date: 8 November 2017**

Signed:

A handwritten signature in black ink, appearing to be 'Credity-Johnman', written over a faint dotted line.

**Chair of Governors**

**Date: 8 November 2017**