



Off Site Education -
WORK RELATED LEARNING
POLICY



FINHAM PARK SCHOOL

WORK RELATED LEARNING POLICY

Policy Date: June 2010

Date of Policy Review: March 2017

Principles of the Policy

Work Related Learning (WRL) is defined as: planned activity that uses the context of work to develop knowledge, skills and understanding useful in work, including learning **through** the experience of work, learning **about** work and working practices and learning the skills **for** work (WRL, QCA Guidance 2003).

Finham Park School is committed to maximising the benefits for every student, in the development of the whole school approach to work-related learning. The school recognises that there should be some WRL for all students, and more for some. The school wishes to promote WRL as part of the learning entitlement for all students at KS4 and KS5.

Aims and Objectives

The aims for work-related learning focus on the provision the school makes for opportunities for students to prepare for adult and working life. These include:

- to improve educational standards through using contexts that improve motivation and attainment for all students
- to ensure that students follow courses and programmes which are appropriate to their longer term aspirations and needs
- to improve students understanding of the world of work and its demands
- to improve the quality of provision and guidance
- to increase access and choice for all students
- to improve the transition of students from school to adult and working life

The key objectives for work-related learning are:

- to raise levels of attainment through high quality work-related learning for all students
- to develop a range of opportunities which enhance the curriculum
- to promote greater awareness for students about the world of work, the development of key skills and employability
- to develop a range of appropriate and relevant activities which assist in raising all students' aspirations and achievement and which are of the highest possible quality and are regularly monitored
- to promote awareness and understanding of work, industry, the economy and



community

- to relate skills attitudes, concepts and knowledge learned in school to applications in the wider world
- to develop students' personal and social skills in relationships in a range of contexts
- to provide students with informed and impartial guidance on the choices available for education, training and employment as well as other interests
- to improve employability through work-related learning
- to develop effective links with key partners and local industry

Procedures and Responsibilities

The school offers a wide range of activities that contribute towards work-related opportunities in order to help prepare students effectively for adult and working life. These activities complement subject teaching, contribute towards the development of students' key skills as well as contributing to lifelong learning opportunities and can be evidenced through each student's Progress File.

1. Activities in school

The range of activities the school is currently using in order to help meet its objectives include:

- Careers Education and Guidance including the Year 8 and Year 9 Option Choices
- Work Experience
- Visits to employers
- Guest speakers

2. Curriculum development

Work-related learning within the school enables each curriculum area to make a full contribution through:

- the development of schemes of work that recognise the importance of work-related learning in preparing students for adult and working life
- ensuring that students have access to some work related activities which are appropriate to their needs
- the use of appropriate teaching and learning strategies
- ensuring maximum understanding for students of the various aspects of work related learning to adult and working life
- ensuring continuity and progression in schemes of work, so that all students' can build on work
- related experiences from previous levels
- more vocational based courses being available to students where appropriate

3. Moral, Spiritual and Cultural Education

WRL will contribute to each student's moral, spiritual and cultural development by helping them to recognise the meaning and value of different types of work to individuals, communities and the country as a whole.



4. Equal Opportunities

WRL will help to promote the school's policy on equal opportunities by providing a range of resources, which match individual needs, helping students recognise the importance of Equal Opportunities in working life and monitoring resources to ensure the absence of stereotyping.

5. Special Educational Needs

WRL will promote the school's policy on SEND

6. Partnerships

We work in partnership with the following:

- Local industry and businesses – who support Work Experience, Careers Choice Evening and Workshops
- Further and Higher Education Institutions – exchange up to date information and advice
- Parents and guardians – who will exchange information, contribute to the programme and where appropriate, evaluate provision
- Local and National Training providers who support WRL and expand the offer we can make to students

Students are selected to attend Work Related Learning Courses by looking at individual needs.

We closely follow the Coventry Guidelines for students educated off site.

Please see policies: -

- Management of Health & Safety for Students on Collaborative Provision
- Safeguarding Young People policy for Collaborative Provision



WORK RELATED LEARNING POLICY

Written by T Robinson

June 2010

Reviewed by J Brake for FP2

September 2017

Next Review Date:

September 2020

Approved by Governors:

Signed:

A handwritten signature in black ink, appearing to be 'T Robinson'.

Signed:

A handwritten signature in black ink, appearing to be 'Credley-Johnson'.

Headteacher

Date: 8 November 2017

Chair of Governors

Date: 8 November 2017